

Nativity School Parent-Teacher Organization
Meeting Minutes for October 2nd, 2006

Present: Cindy Hutchins, Lee Hoedl, Grant Benjamin, Amy Mathias, Jeff Jacobson, Tim Scott, Tammy Hoganson, Kathy Setness, Molly Thomas, Chad Flanagan, Lori Dietz, Mrs. Elliott, Mrs. Riveland

Nativity School Parent-Teacher Organization
AGENDA

I. Call to Order / Opening Prayer

II. Approval of Meeting Minutes of September 12, 2006 meeting with corrections.

- Motion to approve by Grant Benjamin. Second to motion by Jeff Jacobson. Unanimous vote to approve.

III. Members/Guests To Be Heard

- Cay Griep – new family to Fargo and to Nativity School.

IV. Principal's Report (Cindy Hutchins)

- In light of the recent school tragedy's around the country, Mrs. Hutchins reported that there is a Lockdown Policy in place at Nativity School. There are volunteer parents that cover the front door/desk area during lunch when Carol is helping in lunchroom.
- Feast of St. Francis Pet Blessing on Oct. 4th in the courtyard.
- Testing for 3rd, 4th & 5th grades will be held the end of October.
- Priests from Nativity and Sts. Anne & Joachim will visit the classrooms every Thursday.
- Discussion regarding costumes for the Fall Dance rather than on Halloween day and have a non-uniform day for Halloween.
- The Internet Safety Talk will be held on October 16th.

V. Teacher's Report (Teachers' Representative(s))

- 5th grade teachers, Mrs. Elliot & Mrs. Riveland were present.

VI. Treasurer's Report (Jeff Jacobson)

- Year to Date Budget Summary was presented.
- Line item report – receipts were presented to the school for the caretaking of the Friendship Garden in the amount of \$118.05 by Mary Kay Schott, a volunteer, who tended to the garden this summer. It was suggested to make a budget for this for future years. Mrs. Hutchins will see if we can get help from the parish and Kathy Setness will visit with MeritCare to see if they could help also, as some of their patients also enjoy the garden.

- Move by Lori Dietz and second to motion by Tammy Hoganson to reimburse Mrs. Schott and also send a Thank you card.

VII. Officers' Reports

A. President (Lee Hoedl)

- Dave Groth has re-evaluated his schedule and commitments and has come to the decision to step down as Vice President of the PTO. Lee asked all members to think about the position and consider stepping up to fill the new vacancy.

B. Vice President (Dave Groth)

- N/A

C. Past President (Grant Benjamin)

- Nothing to report.

D. Secretary (Amy Mathias)

- Nothing to report.

VIII. Committee Reports

A. Public Relations Coordinator (Tammy Hoganson; DC: Maren Ortmeier)

- The Bachman Family will be heading up the Family Fall Dance on Thursday, October 26th from 6:30 – 8:30. Can come in costume.
- Skateland Parties will be held on Monday, Nov. 13th and Monday, March 12th with the other FCSN schools.

B. Fund Raising Coordinator (Lori Dietz; DC: Alison Dye)

- New program through Cash Wise redeeming Food Club Brand Labels.
- Kids Cards are done and will be handed out for selling after Halloween.
- Need help for coordinating the raffle for the carnival.

C. Curriculum Coordinator (Molly Thomas; DC: Chad Flanagan)

- Chad Flanagan, Lee Hoedl and Mrs. Hutchins are all working on the school website.

D. Volunteer Coordinator (Kathy Setness; DC: Rita Visser)

- Kathy is looking for volunteers to help with the vision screening.
- Seemed to be some confusion on the assigning of room parents and lead room parents and what their roles are. Not many parents signed up for the lead room parent role and a few were assigned as lead room parent for more than one classroom. Would like to get feedback from the teachers on what they expect from a room parent/lead room parent.
- Do volunteers for carnival need to go through the background check? There has been conflicting information regarding this.

IX. Old Business

A. Update on the *Donut Man* Concert Sponsorship (Lee Hoedl)

- No update on this, still waiting for more information and details.

B. Nativity Winter Carnival: *The Wonderful World of Nativity* (Lee Hoedl)

- Review updated website.

C. Update on Parking Issues (Maren Ortmeier; Members)

- Maren was not present, however it was decided that a notice will be sent in the newsletter before putting a note on offenders cars.
- Mick Harvey is coordinating getting Pedestrian Crossing signs.
- Mrs. Hutchins checked the agreement with Meritcare and available parking spaces will remain as they are.

X. New Business

A. PTO Newsletter Template - October Issue

- Reviewed the newsletter template. Lee asked for items to be included in the October issue.

B. Additional Items

- Email address for Lori Dietz is: lorijodietz@yahoo.com

XI. Adjournment/For the Good of the Order

- Jeff Jacobson move to adjourn. Second to motion by Lori Dietz. Unanimous vote to adjourn.

Next PTO Meeting: Monday, November 6 at 6:15 pm